



Dr. B R Ambedkar State Institute of Medical Sciences
Sec-56, S.A.S Nagar, Mohali, Punjab
DEPARTMENT OF MICROBIOLOGY

Notice

Dated: 04.03.2024

AIMS//Micro/24/16

VACANCY NOTIFICATION FOR CONTRACTUAL POST

Applications are invited in the prescribed format available on the websites of AIMS i.e. <https://aimsmohali.punjab.gov.in>, up to **04:30 PM BY 18.03.2024** for filling up the following vacancy under the project on purely contractual basis at AIMS, Mohali for ICMR funded project entitled "Feasibility, acceptability & suitability of the self-collected vaginal swab for HPV-based cervical screening" under Dr. Ritu Garg, Principal investigator, Department of Microbiology, Dr B R Ambedkar state institute of medical sciences (AIMS), Mohali. After scrutiny of the applications, shortlisted candidates will be invited for interview.

S. No.	Duration of Employment:	Name of the post	No. of Vacancy	Consolidated Salary (per month)	Upper Age limit as on 18.03.2024 (In years)
01	12 months subject to extension of 6 months on continuation of project by ICMR	Project Technical Support III	01	Rs. 28,000/- + 18% HRA	35

Position: Project Technical Support III

- Three Years Graduate in Relevant Subject /Field Plus Three years' experience or Post Graduate in relevant subject or Field (Microbiology)
- This is a purely temporary and co-terminus with the project.

General Instructions:

1. A hard copy of the applications along with self-attested supportive documents should be sent by post with name of the position mentioned over the envelope i.e. "Application for Project Technical Support III for the ICMR project on *Feasibility, acceptability & suitability of the self-collected vaginal swab for HPV-based cervical screening*". The application should be sent to – Dr Ritu Garg, Principal Investigator, Department of Microbiology, Dr BR Ambedkar State Institute of Medical Sciences, SAS Nagar (AIMS, Mohali) Punjab, 160055
2. In addition to the application by post, a soft copy of the application along with self-attested supportive documents (Scanned and attached as single PDF) have to be sent via email to aimsmohali.microbiology@gmail.com. All documents to be in chronological order (qualification and experience).
3. Complete applications should be sent by email AND by post. Incomplete applications OR those sent only on email may not be shortlisted. Short listing of candidates for interview/written test shall be done on basis of educational qualification and experience as per advertisement.
4. The shortlisted candidates will be intimated about the interview/written test via e-mail or candidates may check our College website i.e. <https://aimsmohali.punjab.gov.in> for any update related to the advertisement.
5. Candidates must submit self-attested copies of proof of their age, educational qualifications, experiences, testimonials along with application form etc. at the time of interview, if shortlisted.
6. Short listed candidates must bring all the documents in Original for verification along with following: -
 - a. Two recent passport size photographs.
 - b. Set of self-attested photocopies of the relevant documents i.e., Date of birth certificate, Educational/Professional qualification certificate.
 - c. Experience certificate
 - d. NOC (In case of a government job)
7. Incomplete application (not accompanied by relevant documents) or applications received after due date/time will be summarily rejected.
8. Submission of incorrect or false information shall disqualify the candidature at any stage of recruitment process.
9. The benefit of Provident Fund, Leave Travel Concession, Medical claim, CCA etc. will Not be available to the project employee.

10. The Competent Authority reserves the right to any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason.

11. No TA/DA will be paid for attending the interview.

12. Cut-off date for age limit will be considered as on last date of submission of Application form. Age relaxation will be permitted as per ICMR rules

13. The Competent Authority has the right to accept/ reject any application without assigning any reason thereof and no correspondence will be made in this matter

15. Since the posts are filled-up on purely temporary and contractual basis for a period of 12 months subject to extension of 6 months on continuation of project by ICMR, the candidate will have no right to claim for any type of regular/permanent employment.

16. The selected candidate shall be engaged initially for duration offered and may continue further after review on the basis of his/her performance and depending upon tenure of the project, availability of funds, functional requirement etc.

17. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.

Ritu Garg.
4/3/24
Dr. Ritu Garg
Principal Investigator
Department of Microbiology
AIMS, Mohali

Copy is being sent to the following for circulation:

1. All notice boards, Dr B R Ambedkar state institute of medical sciences (AIMS), Mohali
2. Officer in charge, Dr B R Ambedkar state institute of medical sciences (AIMS), Mohali Website

APPLICATION FORMAT

1. Post Applied for:
2. Name of the Applicant:
3. Father's/Husband's Name:
4. Date of Birth:
5. Age:
6. Sex: Male () Female ()
7. Whether belongs to SC/ST/OBC category (for age relaxation):
8. Nationality:
9. Marital status:
10. Permanent Address:
11. Address of Correspondence:
12. Email Address:
13. Contact No.:
14. Detail of qualifications (in chronological order): - *Use additional sheet if needed*

Space for
photograph

S. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks
1				
2				
3				
4				
5				

15. Experience detail in chronological order (Post Qualification):

S.No	Post	Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1						
2						
3						
4						
5						

I hereby declare that above information provided by me is correct to my knowledge and belief.

Date:

Place:

(Signature of the Candidate)